

SEX OFFENDER MANAGEMENT BOARD (SOMB) MINUTES

Friday, August 21, 2020

**THIS MEETING WAS HELD VIA AUDIO/VIDEO CONFERENCING
ONLY**

SOMB Members

Allison Boyd
Amanda Gall
Angel Weant
Annette Norton
Carl Blake
Christina Ortiz-Marquez
Glenn Knipscheer
Gregg Kildow (Term begins in
September)
Jeff Shay - phone
Jesse Hansen
Jessica Meza
John Odenheimer
Kandy Moore
Kimberly Kline
Lisa Mayer
Marcelo Kopcow
Norma Aguilar-Dave
Rick May
Robin Singer
Sharon Holbrook
Steve Moreno
Taber Powers
Tom Leversee

SOMB Guests

Alison Talley
Amanda Retting
Amira Minazzi
Ariane Walder
Ashley Nelson
Casey Ballinger
Colette LeBeau
Dale Jenkins
Daniel Venman
Danielle Eckhart
Florence Seaman
Gabriel Garcia
Jeff Geist
Jeff List
Jenna Harper
Jennifer Oakley-Cox
Jessica Bertolas
Katie Abeyta
Laurie Kepros
Lindsay Klatt
Lydia Brogren
Malena Martinez
Marsha Brewer
Martin Leopard
Matthew Smith
Melissa Bossert
Michelle Ahronovitz
Mollie Browne
Paige Berg
Pat Harris
Reyna Gutierrez
Rick Anglund
Roger Kincade
Samantha Novotne
Sara Phelps
Sarah LoBiondo
Sarah Marlow
Selena Jameson
Susan Walker
Tami Floyd
Tanya Ahamed
Tanya Cadwell
Terry Benavidez
Tracy Sharp

Absent SOMB Members: Kathy Heffron

Staff: Chris Lobanov-Rostovsky, Marina Borysov, Elliot Moen, Erin Austin, Raechel Alderete, Yuanting Zhang, and Susan Redmond

SOMB Meeting Begins: 9:20 am

This meeting was recorded.

ORIENTATION TO THE MEETING:

Judge Marcelo Kopcow (SOMB Chair) introduced himself.

Chris Lobanov-Rostovsky (SOMB Program Manager) introduced himself.

Marina Borysov (SOMB Staff) introduced herself, reviewed the various aspects of this virtual meeting, and indicated how it will be conducted. She noted she will be the contact for technical support, and mentioned that she will monitor any questions or remarks in the chat and the question and answer functions.

INTRODUCTIONS/ATTENDANCE:

Chris Lobanov-Rostovsky (SOMB Staff) announced the SOMB members in attendance.

Chris Lobanov-Rostovsky (SOMB Staff) introduced the new SOMB member, Annette Norton. Annette Norton (SOMB Member) introduced herself and her SOMB position in which she represents county level human services directors. She continued to discuss her past experience, and level of education and degrees.

Chris Lobanov-Rostovsky (SOMB Staff) introduced the new SOMB member, Gregg Kildow who will be the Community Corrections representative. He indicated that Gregg is replacing John Odenheimer (SOMB Vice-Chair) who will be stepping down from the SOMB in September due to term limitations. Gregg Kildow introduced himself and discussed his past experience.

Raechel Alderete (SOMB Staff) announced the staff members in attendance.

Erin Austin (SOMB Staff) announced the guests in attendance.

FUTURE AGENDA ITEMS:**SOMB Members:**

Taber Powers (SOMB Member) asked that the SOMB review the summary from the Colorado Appeals court regarding People vs. Lopez, and noted that the SOMB Standards are not up-to-date based on this ruling. Judge Marcelo Kopcow (SOMB Chair) responded that the SOMB will review this as requested.

Christina Ortiz-Marquez (SOMB Member) asked for SOMB discussion of Senate Bill 20-085 regarding the impact on community corrections and the referral criteria used for those entering community corrections. Erin Austin (SOMB Staff) noted the need to create a workgroup to discuss and create the criteria for the Standards that would address this situation.

Audience:

None

Staff:

Chris Lobanov-Rostovsky (SOMB Staff) noted that the Executive Committee has discussed, in conjunction with the Best Practices Committee, the importance of diversity, equity, and inclusion in the Standards as requested by Jessica Meza. He noted that the plan is that a Diversity, Equity, and Inclusion Committee will be created when more specifics are determined. Chris Lobanov-Rostovsky went on to note that the first step has been to contact the Evidence Based Practices Implementation Capacity unit (EPIC) within the Division of Criminal Justice (DCJ), who have agreed to come and train on Implicit Bias at the September SOMB Meeting. He encouraged all to attend, and indicated that training credit will be issued for those in attendance. Chris Lobanov-Rostovsky then indicated that the SOMB members will meet in smaller groups for further discussion after the training, outside

of the normal SOMB meeting. He also indicated that Ersaleen Hope and Shelley Siman (EPIC Implementation Specialists) will report back and make recommendations for the Board at a future SOMB meeting. Chris Lobanov-Rostovsky (SOMB Staff) noted that the SOMB will make known the various Diversity, Equity, and Inclusion trainings available, and that after the Board members have attended training in this area, then the SOMB will be in a better position to create a committee devoted to this initiative. Jessica Meza (SOMB Member) thanked Chris Lobanov-Rostovsky and expressed approval with the SOMB in their responsiveness and their commitment to the various diverse populations.

Chris Lobanov-Rostovsky (SOMB Staff) asked, on behalf of Dr. Alex Rodrigues, about the issue of the use of risk assessments with diverse populations to be a possible future agenda item.

Judge Marcelo Kopcow (SOMB Chair) noted that these future agenda item requests will be discussed at the next Executive Committee meeting.

ANNOUNCEMENTS:

Staff:

Marina Borysov (SOMB Staff) announced that the recent Adult and Juvenile Standards update training video is available, and noted it is located on the SOMB website. She indicated that registration is required for this, and mentioned that a pre-test is also required in order to access this video.

Marina Borysov (SOMB Staff) indicated that the SOMB staff has been gathering feedback from treatment providers regarding the use of tele-therapy and e-therapy to see how this is going. She asked the SOMB members to send the survey links (which are located in the chat box) to their stakeholders in order to gather more feedback on this form of treatment.

Erin Austin (SOMB Staff) indicated that there is a new requirement in Section 4.000 of the Adult Standards for polygraph examiners to take an introduction or booster training, and noted that Section 4.930C, 4.940C, 4.960D, 4.970B have been updated to reflect this change. She mentioned these changes will be effective January 1st for all polygraph examiners. Erin Austin noted that there has been no public comment received for the changes made for Section 4.000 regarding Polygraph, so these are now ratified. Jessica Meza (SOMB Member) indicated that some of the language still uses "sex offender" rather than the term "client." Erin Austin responded that the terminology has been changed in the treatment provider sections, and noted that the decision has not yet been made for changes to the polygraph examiner sections. Chris Lobanov-Rostovsky (SOMB Staff) noted that this discussion is forthcoming, and thanked Jessica Meza for bringing this to the SOMB's attention.

Chris Lobanov-Rostovsky (SOMB Member) announced John Odenheimer's (SOMB Vice-Chair) departure from the SOMB due to term limitations. Chris acknowledged his dedication and service on the SOMB. Judge Marcelo Kopcow (SOMB Chair) also expressed his appreciation for all the work that John Odenheimer has done on this board. Allison Boyd (SOMB Member) thanked John Odenheimer for his professionalism and his SOMB representation to the State Legislature. John Odenheimer (SOMB Vice-Chair) thanked all for the opportunity to work with all the members of the SOMB.

Chris Lobanov-Rostovsky (SOMB Member) noted that the Judge Marcelo Kopcow (SOMB Chair) has reached the end of his 2-year term as chair of the SOMB. He asked for a motion to re-appoint him as the Chair of the SOMB for the next two years.

Allison Boyd (SOMB Member) moved to re-appoint Judge Marcelo Kopcow as the Chair of the SOMB.

Amanda Gall (SOMB Member 2nd the motion.

Elliot Moen explained the WebEx platform polling process for voting.

Motion to approve Judge Marcelo Kopcow as the Chair: Allison Boyd; Amanda Gall 2nd (Question #1)

21	Approve	0	Oppose	1	Abstain	Motion Passes
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Jeff Shay (via phone) – voted Yes

Judge Marcelo Kopcow (SOMB Chair) noted the need to appoint a Vice-Chair to the SOMB, and indicated that he received a nomination of Kimberly Kline (SOMB Member) for this position. He asked if there were any additional interests in this position. Kimberly Kline gave a brief summary of her experience as a treatment provider and clinical supervisor, and expressed her desire to help those in the field.

Judge Marcelo Kopcow (SOMB Chair) moved to appoint Kimberly Kline as the Vice-Chair of the SOMB.

Allison Boyd (SOMB Member) 2nd the motion.

Carl Blake (SOMB Member) reviewed some of the duties of the Vice-Chair.

Motion to appoint Kimber Kline as Vice-Chair: Marcelo Kopcow; Allison Boys 2nd (Question #2)

21	Approve	0	Oppose	1	Abstain	Motion Passes
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Jeff Shay (via phone) – voted Yes

APPROVAL OF JULY MINUTES – (Attachment #2)

Jesse Hansen (SOMB Member) moved to approve the July Minutes with noted changes.

John Odenheimer (SOMB Member) 2nd the motion.

Carl Blake (SOMB Member) noted a correction to the minutes in the Restorative Justice section. Chris Lobanov-Rostovsky (SOMB Member) will make the correction. Carl Blake also noted an additional change to the July minutes, and it was indicated that the change will be made.

Motion to approve the July Minutes as amended: Jesse Hansen; John Odenheimer 2nd (Question #3)

20	Approve	0	Oppose	1	Abstain	Motion Passes
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Jeff Shay (via phone) – voted Yes

APPROVAL OF AGENDA:

The Agenda was approved by consensus.

PROBATION AND PAROLE PANEL ON RESPONDING TO VIOLATIONS OF SUPERVISION

CONDITIONS (Presentation) – (No Attachment) – Angel Weant, SOMB Member; Jeff Geist, Parole Division; and Danielle Eckhart, 9th Judicial District Probation Office

Danielle Eckhart (9th Judicial District Probation Officer) introduced herself and gave a brief synopsis of her experience in this field. Angel Weant (Judicial Representative SOMB Member) and Danielle Eckhart gave a presentation on the "Responding to Technical Violations" initiative with the goal of impacting short-term and

long-term behavior through meaningful sanctions and reinforcements. Some of the highlights of this presentation are as follows:

- Strategies for Behavioral Change (SBC) is a program that uses research and science to deliver tailored and consistent responses to each probationer's behavior(s)
- Probation officers strive to increase positive behaviors while simultaneously reducing violation behaviors
- SBC hold clients and probation officers accountable, which ensures their responses to behaviors are swift, timely, and appropriate
- SBC uses assessment results to identify target behaviors directly related to specific need areas.

Daniele Eckhart (9th Judicial District Probation Officer) noted that probation officers are trained to respond to all behaviors or violations, and noted that SBC allows for correction and self-management of problematic behaviors. She indicated that the SBC offers accountability for probation officers along with accountability of the probationers. Danielle Eckhart mentioned that SBC promotes a more positive relationship with the client, and indicated that the clients are more invested in their supervision and treatment.

Jeff Geist (Parole Division) introduced the Parole Specialized Supervision Unit which is comprised of Jessica Bertolas (Manager), Martin Leopard, Sara Phelps, and Terry Benavidez. Jessica Bertolas noted that the Sex Offender Supervision Unit has changed its name to the Specialized Supervision Unit (SSU), along with changes as to how to assess a client's level of supervision. She also indicated the collaboration with the Department of Corrections enables continuity of supervision and treatment for an individual while incarcerated and when released on Parole. Jessica Bertolas mentioned that Parole is using the Colorado Violation Decision Making Process (CVDMP) which consider the parolee's risk level, the type and severity of the violation, and what level of responsiveness is needed from the parole officer. She indicated that this process puts more accountability on the parole officer in that if the violation is low, then the response should be low. Jessica Bertolas also indicated that these violations and responses are tracked, and noted that stabilizing and de-stabilizing factors are also used when determining the correct response to a violation. She mentioned that the majority of technical violations are related to drug use, and noted that there are not as many programs available that can treat both the drug problems along with sex offense specific treatment. Jessica Bertolas discussed the revocation process while an individual is on parole. Terry Benavidez discussed that the community partners and family support have a great impact on the progress of the parolee. There was continued discussion regarding the support of the family and additional conditions that are in place for the parolee. Jessica Bertolas noted that the SSU program is encouraging parolees to engage in treatment more which helps the parolee to be more accountable. She indicated that this ultimately helps with community safety and reduced recidivism.

Board Discussion:

Gregg Kildow (SOMB Member) asked what level of administrative approval is required for jailing an offender, if the jail acceptance level difficult to fill in supervising clients, and what is the parole officer's involvement in the community correction facilities. Jeff Geist (Parole) responded that jail space is limited, with limitations of who can be placed in facilities. He noted that there is a daily State list of those arrested by level of infraction, and mentioned the supervisors will make a recommendation as to whether to hold an individual or not. Jeff Geist mentioned that the manager or the deputy director can change that decision. He noted that the use of community corrections facilities is used whenever possible even though the number of these facilities has been reduced. Jeff Geist mentioned that those inmates who are transitioned to community corrections facilities and then to parole, did best when entering the community. Sarah Phelps noted that those individuals located at a half-way house are not directly under the SSU's program.

Tom Leversee (SOMB Member) expressed appreciation of the use of evidence-based practices in the development of these programs. He asked for more information (short document) outlining the Strategies for

Behavioral Change (SBC) program. Angel Weant (Judicial) responded that she will supply this information to him. Tom Leverage asked if this program is for both Juveniles and Adults. Angel Weant responded that it is for both populations.

Taber Powers (SOMB Member) asked if there is a difference in the SBC program's effectiveness regarding low risk versus high risk offenders. Danielle Eckhart responded that there is a difference, but noted that the program factors in the risk level of the client. She indicated that the use of SBC with low risk offenders is not as important as with high risk offenders. Danielle mentioned that incentives are not as noteworthy for low risk offenders as with high risk offenders.

Jessica Meza (SOMB Member) asked Angel Weant and Daniel Eckhart regarding revocation complaints if there will be a reference to SBC. Danielle Eckhart responded that when updating the PSI's, the various interventions tried will be explained in more detail, which are not necessarily highlighted in the revocation complaint. Jeff Geist also responded that he will send the biographies, contact information, and an organizational chart of the SSU to be used when making any inquiries.

Audience Discussion:

None

Questions & Answers received after the meeting:

Question from Raechel Alderete (SOMB Staff):

"I was just wondering what if anything is done differently with juveniles on probation or parole?"

Response from Angel Weant (SOMB Member):

"SBC is used in the same capacity with juveniles as adults with specific respect to the risk assessments; so the PO is assessing risk and need using the general risk assessment tool and the JSOAPII. The PO learns what is meaningful to the juvenile to respond to violation behaviors and reinforce positive behaviors. I have copied Danielle to add information given she supervises both populations. The short answer is the juvenile population receives the SBC program with the same equity as the adult population."

Response from Danielle Eckhart (Probation):

"I think you covered everything Angel I have nothing else to add."

SEX OFFENDER SURCHARGE FUND SPENDING ALLOCATION (Decision Item) – (Attachment #3) – SOMB Surcharge Allocation Committee, and Chris Lobanov-Rostovsky, DCJ

Chris Lobanov-Rostovsky (SOMB Staff) gave a brief background of the purpose of the Sex Offender Surcharge Fund and the need for the spending allocation by the Division of Criminal Justice (DCJ), the Judicial Department, the Department of Corrections (DOC), and the Department of Human Services (DHS). He noted that these agencies review the revenues acquired and the spending authorized for both past, present, and future needs, to determine the monies to be allocated for the next Fiscal Year (FY 21-22). Chris Lobanov-Rostovsky (SOMB Staff) also indicated that the process for assessing and allocating this fund has been included in the Bylaws in more detail as required by the Legislative Audit recommendation. He mentioned that the Sex Offender Surcharge Committee is comprised of Angel Weant (Judicial), Lisa Mayer (DHS), Carl Blake (Division of Youth Services), Jeff Geist (DOC), and Christina Ortiz-Marquez (DOC).

Chris Lobanov-Rostovsky (SOMB Member) reviewed the revenues and spending authority and indicated how some of these monies are spent. He also mentioned that a portion of last year's allocation has been reverted back to the State. Angel Weant (SOMB Member) noted that Judicial has spent more than \$2.8 million dollars for adult and juveniles who have committed sexual offenses for FY19, and indicated that the actual breakdown is reported in the annual Lifetime Supervision report.

Board Discussion:

Carl Blake (SOMB Member) noted that the allocation to the Department of Human Services is split between the Division of Child Welfare and the Division of Youth Services. He indicated that the underspending for FY 19-20 was due to the cancellation of in-person trainings and conferences. Carl Blake questioned the difference between the spending authority and the amount the SOMB is allocating. Chris Lobanov-Rostovsky (SOMB Staff) clarified that there are often times differences in these amounts, and noted that the \$38,250 is the amount that has been allocated for the past number of years.

Audience Discussion:

Laurie Kepros (Audience Member) asked if some of the Sex Offender Surcharge funds could be used to assist in creating treatment programs that address substance abuse issues in individuals who have committed a sexual assault, due to the lack of facilities and programs available for these individuals. Chris Lobanov-Rostovsky (SOMB Staff) responded that the data collection system could also help justify the need for these programs, and noted the Committee will meet again soon to discuss these types of concerns. Angel Weant (SOMB Member) also responded that Judicial receives numerous inquiries regarding these situations, and noted that the need to address the driving behavior before treating the sexual assault behavior.

It was asked if the Surcharge Committee members can vote on this issue. Chris Lobanov-Rostovsky (SOMB Staff) noted that if the member feels they have a conflict of interest, then they should abstain from voting.

Taber Powers (SOMB Member) moved to approve the Surcharge Fund Allocation as presented. John Odenheimer (SOMB Member) 2nd the motion.

Motion to approve the Surcharge Fund Allocation as presented: Taber Powers; John Odenheimer 2nd (Question #4)

16	Approve	0	Oppose	5	Abstain	Motion Passes
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Jeff Shay (via phone) – voted Yes

SOMB COMMITTEE UPDATE SCHEDULING (Action Item) – (No Attachment) – SOMB Executive Committee; Raechel Alderete, DCJ, and Marina Borysov, DCJ

Raechel Alderete (SOMB Staff) asked to have discussion regarding whether the monthly strategic planning committee updates are helpful, and if so, how best to proceed with these updates. She specifically asked if committee updates should be given monthly or on an as-needed basis. Raechel Alderete also reminded all that committee meeting minutes and recordings (if available) are available on the website.

Marina Borysov (SOMB Staff) noted that committee updates are also included in the quarterly newsletter.

Chris Lobanov-Rostovsky (SOMB Staff) mentioned that committee updates are included in the Annual Legislative Report. He also indicated that anyone can be added to committee distribution lists in order to receive updates and committee information.

Board Discussion:

Allison Boyd (SOMB Member) noted the challenge with the virtual meetings that are shorter in time. She indicated that every six months would be good to update committees at the SOMB meetings.

Carl Blake (SOMB Member) suggested surveying what type of updates would be best, and what frequency would be appropriate based on the committee work being done. Norma Aguilar-Dave (SOMB Member) agreed with Carl Blake's suggestion.

Jesse Hansen (SOMB Member) noted the need to differentiate the type of information stakeholders need, and the different avenues to receive these updates and information.

Audience Discussion:

None

COMMITTEE CHARTER TEMPLATE (Action Item) – (Attachment #4) – SOMB Process Consistency Strategic Work Group, and Erin Austin, DCJ

Erin Austin (SOMB Staff) reviewed that process consistency for committees is needed, and indicated that Carl Blake (SOMB Member) has created a formal Committee Charter document for each committee. Erin Austin (SOMB Staff) reviewed the committee charter document. She asked all to review this document and for feedback and input regarding this.

Carl Blake (SOMB Member) reviewed the Committee Creation, Charge, and Structure document which outlines how a committee is formed, the leadership process, references the charter, work product of a committee, and the committee structure.

Marina Borysov (SOMB Staff) indicated that this document may be moved into a Standard Operating Procedure (SOP) in the future, and indicated these SOP's are being created.

Board Discussion:

Jesse Hansen (SOMB Member) asked if the strategic planning workgroup, that would include this, has decided where this document will be available. He noted regarding the Committee Charter for the Application Review Committee (ARC) that his position listing should be Colorado Department of Public Safety (CDPS). Chris Lobanov-Rostovsky (SOMB Staff) responded that this will be corrected.

Audience Discussion:

None

AUDIT COMPLIANCE PLANNING (Action Item) – (No Attachment) – Susan Redmond, CDPS; Marina Borysov, DCJ; and Chris Lobanov-Rostovsky, DCJ

Susan Redmond (CDPS Compliance Officer) noted that she has met with the SOMB monthly since the Legislative Audit findings were released. She continued on to review the findings and the work that the SOMB is currently doing in response to the recommendations and implementation. Susan indicated that a "dashboard" will be created on the SOMB website to keep all stakeholders informed as to the recommendations made, and the implementation of these recommendations.

Recommendation (1A-B):

Board Standards do not reference supporting evidence, as required by statute.

Implementation (1A-B):

- The Annual Legislative report highlighted how the SOMB uses research and evidence and what that process is.
- A Standard Operating Procedure (SOP) is being reviewed by the staff, the Implementation Workgroup, and the SOMB
- Research will be made available at all levels (except when in conflict of copyright laws) as a presentation or a literature review.
- The SOMB will retrospectively review the previous research used and replace as needed.
- When there is an absence of research on a particular topic, that absence will also be notated.

Recommendation (1C):

The Best Practices Committee should have more substantial involvement in every standards revision process.

Implementation (1C):

- A new Best Practices Committee SOP has been created. Marina Borysov (SOMB Staff) reviewed the various aspects of this SOP, which includes the background and purpose, scope, definitions, process, procedure, SOMB supporting staff roles and responsibilities, and revision history.
- The changes to the Bylaws also address some of the recommendations regarding the Best Practices Committee.

Recommendation (2A-D):

To ensure the SOMB only approves qualified providers, through reference checks, documenting information obtained from DORA, making sure all requirements are contained in the application and supervision agreement, verifying that all requirements are met and removing unrealistic requirements

Implementation (2A-D):

- Changes already made to the Bylaws address some of the above recommendations.
- An SOP is being developed for the application approval process.
- Revisions are being made to the applications and the supervision agreements to ensure all the required documents are collected.
- The data management system has increased its documentation of decisions and the tracking of those decisions.

Recommendation (3A-F):

Change the policy to allow the consideration of anonymous complaints, develop criteria for sufficiently alleged complaints, what information must be provided by the provider to achieve this threshold ensuring the complainant is aware that the complaint will be dismissed if this threshold is not achieved through follow-up contact, clearly identify specific complaint review steps and in the mutual agreement process and better document the findings and deliberations along the way

Implementation (3A-F):

- The SOMB has made changes to the Bylaws which address implementation of the mutual agreement process (between the complainant and the provider).
- The SOMB is documenting more information about the steps in the Data Management System.
- The SOMB is developing an SOP along with revisions to the Complaint Form to adhere to this recommendation.
- The SOMB has agreed to accept anonymous complaints, and will clearly define in a process what documentation and information is needed to proceed with this type of complaint.

Recommendation (4A-D):

Improving control over conflict of interest by obtaining a written legal opinion from the Attorney General's office, implementing written guidance in the SOMB's Bylaws and Conflict of Interest Policy and ensuring this information is communicated and overseen by the Board and the Board Chair

Implementation (4A-D):

- The SOMB has been working on this recommendation for a number of years. A request for a written legal opinion has been requested from the Attorney General's Office.
- The SOMB is continuing to do the annual required conflict of interest disclosures.
- The SOMB has and will be updating the Bylaws as recommended when the response is received from the Attorney General's office.
- The SOMB has committed to implementing this policy by the end of the calendar year

Recommendation (5A-D):

Ensuring the SOMB has effective control over the Sex Offender Surcharge and the spending allocation recommendation, requesting specific documentation from the agencies, seeking guidance from the Joint Budget Committee and the Office of the State Controller and implementing this input, and establishing a formal minimum target fund balance

Implementation (5A-D):

- The SOMB is in the process of implementing formal processes, and will specifically request proposals from the agencies to indicate where the spending will be used.
- The Surcharge Allocation Committee has discussed the minimum fund balance which will be documented in the process.
- There has been outreach to the State Controller's office regarding any information they can provide.
- Contact has been made with the Joint Budget Committee staff with regard to making recommendations.
- An SOP has been created which outlines the procedures and parameters of this committee.

Recommendation (6A-B):

Ensuring all Board and Committee votes are recorded in the minutes by revising the Bylaws to identify who is responsible to record the voting

Implementation (6A-B):

- The Bylaws have been changed to include the requirement to record individual votes and abstentions for all appointed committee meetings as well as the Board as a whole.
- The SOMB will record votes and decisions made from non-appointed membership and committees by consensus.
- The staff will ensure these votes and decisions are being recorded in the minutes for each committee (to include appointed membership or non-appointed membership) and will be included in the policy and the SOP.
- The SOMB has created a provision in the Bylaws that deals with conflict of interest when voting.

Chris Lobanov-Rostovsky (SOMB Staff) indicated that continued follow-up and updates to the processes will be reviewed at the SOMB meetings. He also asked for feedback and suggestions from the audience.

Audience Discussion:

Susan Walker (Audience Member) asked for an apology and accountability from the SOMB regarding the audit findings. Chris Lobanov-Rostovsky (SOMB Staff) responded that this has been a very difficult and rigorous process, and noted the SOMB is fully committed to make these changes. He indicated the desire to improve the SOMB process 100%, and to be open and transparent, so the public can evaluate the SOMB. Chris Lobanov-

Rostovsky indicated that mistakes have been made by the SOMB, and noted that the SOMB is truly sorry for those mistakes. He responded that the SOMB is committed to doing a better job.

Board Discussion:

Carl Blake (SOMB Member) noted, with regard to anonymous complaints, that the ARC has already received several of these complaints. He indicated that they will track the progress of these complaints per the new process and time commitments that have been put in place. Carl Blake mentioned that more information is needed for one of the complaints, and noted that due to its anonymity, they cannot pursue this further.

John Odenheimer (SOMB Member) congratulated and commended the SOMB staff and SOMB members who have been part of the work entailed in this audit, and all the processes and procedures that have been set in place. He reiterated the good work that the SOMB has done, and noted that these processes and procedures will demonstrate this good work, and will prove the SOMB's desire to be more transparent.

Sharon Holbrook (SOMB Member) joined the meeting at 9:12 am

Norma Aguilar-Dave joined the meeting at 9:48 am

Amanda Gall (SOMB Member) was absent from 10:55 am – 11:44 am

Tom Leversee (SOMB Member) left the meeting at 11:42 am

Adjourn: 12:54 pm

Respectfully,

Jill N. Trowbridge

Digitally signed by Jill N.
Trowbridge
Date: 2020.09.22 15:21:23 -06'00'

Jill Trowbridge
Program Assistant

Date



Marcelo Kopcow
Chair of the SOMB

Date

Individual Poll Results

Meeting:

Topic: SOMB August Meeting
Host: CDPS-DCJ ODVSOM
Number of attendees: 64

Poll:

Type: Individual results
Date: Friday, August 21, 2020
Starting time: 9:50 AM
Actual Duration: 1 minutes 25 seconds
Time limit: 5 minutes 0 seconds

Q1.Motion to Reappoint Judge Kopcow as SOMB Chair for 2 more years

	Answers	Results	%
A	Yes	21/26	80
B	No	0/26	0
C	Abstain	1/26	4

Attendees	A	B	C
Taber Powers	●		
STEVE MORENO	●		
Robin Singer	●		
Jesse Hansen	●		
Angel Weant	●		
Annette Norton	●		
Florence Seaman			●
Kandy Moore	●		
Kimberly Kline	●		
Tom Leversee	●		
Matthew Smith			
Allison Boyd	●		
John Odenheimer	●		
Jessica Meza	●		
Amanda Gall	●		
Lisa Mayer	●		
Sharon Holbrook	●		
Tanya Ahmed			
Carl Blake	●		
Christina Marquez	●		
Rick May	●		
Mollie Browne			
Gabriel Garcia			
Norma Aguilar-Dave	●		
Glenn Knipscheer	●		
Jeff Shay (via phone) – voted "Yes"			

Individual Poll Results

Meeting:

Topic: SOMB August Meeting
Host: CDPS-DCJ ODVSOM
Number of attendees: 64

Poll:

Type: Individual results
Date: Friday, August 21, 2020
Starting time: 9:58 AM
Actual Duration: 0 minutes 41 seconds
Time limit: 5 minutes 0 seconds

Q2.Motion to Approve Kim Kline as the new SOMB Vice Chair

	Answers	Results	%
A	Yes	21/22	95
B	No	0/22	0
C	Abstain	1/22	5

Attendees	A	B	C
Taber Powers	●		
Marcelo Kopcow	●		
STEVE MORENO	●		
Robin Singer	●		
Jesse Hansen	●		
Angel Weant	●		
Annette Norton	●		
Kandy Moore	●		
Kimberly Kline			●
Tom Leversee	●		
Allison Boyd	●		
John Odenheimer	●		
Jessica Meza	●		
Amanda Gall	●		
Lisa Mayer	●		
Sharon Holbrook	●		
Carl Blake	●		
Christina Marquez	●		
Rick May	●		
Norma Aguilar-Dave	●		
Glenn Knipscheer	●		
✓ Jeff Shay (via Phone) – voted “Yes”			
Correct Answer			

Individual Poll Results

Meeting:

Topic: SOMB August Meeting
Host: CDPS-DCJ ODVSOM
Number of attendees: 63

Poll:

Type: Individual results
Date: Friday, August 21, 2020
Starting time: 10:00 AM
Actual Duration: 4 minutes 32 seconds
Time limit: 5 minutes 0 seconds

Q3.Motion to Approve the July Minutes

	Answers	Results	%
A	Yes	20/21	95
B	No	0/21	0
C	Abstain	1/21	5

Attendees	A	B	C
Taber Powers	●		
Marcelo Kopcow	●		
STEVE MORENO	●		
Robin Singer	●		
Jesse Hansen	●		
Angel Weant	●		
Annette Norton			●
Kandy Moore	●		
Kimberly Kline	●		
Tom Leversee	●		
Allison Boyd	●		
John Odenheimer	●		
Jessica Meza	●		
Amanda Gall	●		
Lisa Mayer	●		
Sharon Holbrook	●		
Carl Blake	●		
Christina Marquez	●		
Norma Aguilar-Dave	●		
Glenn Knipscheer	●		
✓ Jeff Shay (via phone) – votes “Yes”			
Correct Answer			

Individual Poll Results

Meeting:
Topic: SOMB August Meeting

Host: CDPS-DCJ ODVSOM

Number of attendees: 60

Poll:
Type: Individual results

Date: Friday, August 21, 2020

Starting time: 11:24 AM

Actual Duration: 0 minutes 25 seconds

Time limit: 5 minutes 0 seconds

Q4.Motion to approve the allocation of the surcharge fund

	Answers	Results	%
A	Yes	16/21	75
B	No	0/21	0
C	Abstain	5/21	25

Attendees	A	B	C
Taber Powers	●		
Rick May	●		
Marcelo Kopcow	●		
STEVE MORENO	●		
Robin Singer	●		
Jesse Hansen			●
Angel Weant			●
Annette Norton	●		
Kandy Moore	●		
Kimberly Kline	●		
Tom Leversee	●		
Allison Boyd	●		
John Odenheimer	●		
Jessica Meza	●		
Amanda Gall			●
Lisa Mayer			●
Sharon Holbrook	●		
Carl Blake			●
Norma Aguilar-Dave	●		
Glenn Knipscheer	●		
✓ Jeff Shay (via phone) – voted "Yes"			
Correct Answer			